



Veterinary Officers

Job Reference	2019/2159
Classification	APS Level 6 (Veterinarian VO2) - \$89,007 - \$116,282
Division	Live Animal Exports
Branch	Live Animal Exports
Section	Regulatory Performance
Location	Canberra, A.C.T
Employment Status	Ongoing (permanent)
Hours	Full-time or Part-time
Security Clearance	N/A

Work Environment

The Live Animal Export Division is responsible for the development of applicable animal welfare standards and the regulation of live animal exports.

The Live Animal Exports Branch is responsible for policy development, implementation and regulation of live animal exporters, registered premises and accredited veterinarians. This includes the development of legislation, operational policy and guidelines, instructional material, technical training and its delivery, reporting and engagement of industry and government stakeholders.

The Regulatory Performance Section is responsible for regulating the Exporter Supply Chain Assurance System (ESCAS) including the investigation of allegations of ESCAS non-compliance; monitoring of livestock voyage reporting including investigating reportable mortality incidents; management of the independent observer reporting arrangements; overseeing the auditing of exporters, including ESCAS arrangements; and public reporting. Functions include regular communication with stakeholders and participation in market access discussions.

The Job

We are seeking motivated individuals, with relevant skills and experience, to work in a high-profile and changing area of the department. Depending upon the role, duties may include all or some of the following:

- contributing to the development and implementation of live animal export policy, regulation, and assurance and capability frameworks
- drafting a range of briefing material and correspondence
- supervising and mentoring junior officers
- liaising with policy and operational areas within the department
- representing the department in internal and external forums

- developing and maintaining instructional material and training packages related to live animal exports
- interpreting and applying legislation related to live animal exports
- assessing documents presented by exporters in order to fulfil the department's regulatory oversight of live animal exports
- reviewing, researching and analysing information related to the health and welfare of exported livestock and regulatory compliance
- under minimal supervision, review alleged regulatory breaches or animal welfare incidents.

Please note: that this recruitment process will be used to fill multiple vacancies across the two branches listed above. The merit pool established through this selection process, which is valid for a period of twelve months from the date the vacancy was advertised in the Gazette, may also be used to fill future ongoing vacancies in the division where the duties are of a similar nature

Knowledge and experience

The successful applicants will have knowledge and experience in one or more of the following areas:

- Demonstrated policy and/or program experience.
- Knowledge of regulatory best practice and design.
- Experience in regulatory decision-making is desirable.
- Understanding of, or demonstrated ability to quickly gain an understanding of, the Australian live animal export trade and legislative and regulatory frameworks that govern it.
- A sound understanding of Australian agricultural industries and import and export supply chains is desirable.
- Expertise in production animal health and/or welfare science.

Skills and capabilities

The successful applicants will be able to:

- communicate complex issues clearly and effectively, verbally and in writing
- use initiative and judgement to research, interpret and apply policy and legislation
- apply a science-based approach to complex policy and regulatory issues, identify problems and provide advice on appropriate solutions
- work independently and/or as part of a team, subject to limited direction against established practices, to deliver work that requires little or no revision before finalisation
- learn new concepts quickly and contribute to managing change
- develop and maintain relationships with internal and external stakeholders to achieve work area goals
- display well-developed written and oral communication skills, high-level attention to detail and the ability to gather information from various sources to create a range of documents including minutes, ministerial responses, briefings and talking points
- prioritise work and meet deadlines.

Mandatory qualifications

To be considered for these positions you must have a degree in Veterinary Science or Veterinary Medicine and Surgery from an Australian University or equivalent veterinary qualification recognised in Australia. You must be fully registered, or eligible for full registration, with the relevant Australian state/territory veterinary board and you must maintain this registration whilst employed by the department.

Eligibility/Other requirements

To be eligible for employment with the Department of Agriculture an applicant must be an Australian citizen. An applicant's suitability for employment with the department will be assessed through a pre-employment screening process. This process includes a requirement for the applicant to undergo and satisfy a National Police Check, referee checks, character clearance and where relevant a pre-employment medical assessment, specified mandatory qualification(s) validation and a probation period of 6 months. Any applicant that, in the course of their work, requires unescorted access within an aviation or maritime security zone will be required to obtain and maintain an Aviation Security Identification Card (ASIC) or Maritime Security Identification Card (MSIC).

The successful applicant must:

- meet Department of Agriculture health and security requirements

Statement of claims

Applicants are required to submit a current CV/resume and a statement of claims (**750 words maximum**) outlining why you are interested in these positions and why you believe that you have the skills, knowledge and experience to be considered for these roles. Please provide examples which demonstrate your ability to perform the duties of the position.

The key areas, or points, listed above describe the particular skills, abilities, knowledge and where applicable the qualifications required to achieve the desired outcomes for the role and your statement of claims against these is an essential part of the shortlisting process. If shortlisted, applicants will be asked at interview to provide further examples against these key areas/points to demonstrate their ability to perform the duties of the position.

Applicants must demonstrate the ways in which they will be of value for the job and the organisation. You must make sure that you adequately address each key area or point and cite evidence of your suitability. Do not simply state that you meet the requirements - it is essential that you provide examples from your current or past role(s) which demonstrates how you meet each of the key areas or points. You should focus on how your experience, achievements and capabilities will enable you to successfully undertake the responsibilities of the role(s).

Work Health and Safety Obligations

All workers (APS1-Secretary) have a duty to take reasonable care for their own health and safety whilst at work, to ensure their acts or omissions do not adversely affect the health and safety of other persons and to comply with any reasonable instruction given to comply with the Work Health and Safety legislation.

All supervisors and managers (APS5-EL1) play a significant role by modelling safe work behaviours and clearly setting the standard for acceptable behaviour in the workplace. Supervisors and managers play a critical role in supporting 'Officers' to exercise due diligence and in consulting with duty holders.

An Officer (EL2-Secretary) makes and participates in making decisions that affect the whole or a substantial part of the department. Employees at the SES Band 2 and above classification are considered to be Officers under the Work Health and Safety Act 2011 (Cth) with all EL 2 and above required to complete officer due diligence training. Officers have a duty to be proactive and continuously ensure that the department complies with relevant duties and obligations.

For further information relating to work health and safety obligations please email WHS@agriculture.gov.au.

RecruitAbility

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the position. For more information see: <http://www.apsc.gov.au/priorities/disability/recruitability>.

Contact

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Closing Date

Applications close: 11:00 pm (AEDT) on 12-Sep-2019