

Position Title: Animal Technician	Date Prepared: 10/09/21
Position Reports To: KMB Facility Manager	Theme/Team: Core Animal Services
Classification: Range from Hew 4.1- 4.4 <i>Dependent on relevant experience</i>	Location: Parkville KMB, HFL, Austin Mouse and Rat Facilities
Key Relationships: Core Animal Services • Reporting directly to the Area Supervisor • Reporting to KMB Facility Manager • Assisting the Support Coordinator	Primary Purpose: This position will play a key role in the operation of Core Animal Services which supports the Institutes research groups' needs on a daily basis. The key components of this role will involve all aspects of animal management, requiring a throughout understanding of transgenic mouse breeding and direct involvement in delivering successful research outcomes. Adherence to ethical guidelines, assisting with support to cover staff absence in close consultation of the area supervisors and support coordinator. Core Animal Services operates 7 days per week, the incumbent is expected to contribute to overtime work on weekends and public holidays as required.
Primary Responsibilities: <u>Administrative duties</u> • Maintain accurate and up to date records for animal management. • Ensure regular and effective communication with the KMB Facility manager, Breeding Supervisor and Mouse Scientific Supervisor as required <u>Animal Management</u> • All aspects of rodent husbandry associated with the Bioresources facilities managed by Core Animal Services of Florey Institute of Neuroscience and Mental Health (FINMH) • Work effectively within the Core Animal Services team and comply with all animal services protocols and procedures • Ensure the highest standards of Animal welfare and regulatory compliance • When required, assist in animal cage processing • Skilled in rodent colony management, in particular, transgenic mouse colonies • Efficient work rate in animal husbandry, ability to change a minimum of 350 cages in a full work week. • Core Animal Services have a responsibility for the care and maintenance of animals under laboratory conditions. This will involve some duties that fall over	

weekends and public holidays.

- Sampling for routine health monitoring (e.g. sample taking, packaging of animals for transport)
- Adherence to the health monitoring program schedule.

Research Support

- Where required competently perform a wide range of procedures for research staff such as administer injections, perform oral gavage, euthanasia and sampling procedures as a technical support.
- Liaise with researchers to help meet experimental requirements that involve the relevant species. This will involve communication (e.g. email, face to face meetings) and can include practical technical assistance

Management and supervision, communication

- Level of supervision – Direct supervision reporting to the area supervisor.
- Work effectively within the Core Animal Services team and comply with all animal services protocols and procedures
- Discretion to innovate areas within the defined work place and take responsibility for outcomes

Confidentiality & Intellectual Property

- Adhere to all Florey Standard Terms and Conditions on Confidentiality, Publications and Intellectual Property

Professional Development

- Play an active role in promoting and generating improvement processes across department.
- Prioritisation of work on a daily basis against set deadlines
- Work in a responsible and safe manner, ensure all OHS requirements are adhered to at all times

General

- Support the collective vision and mission of the Florey through
 - open and collaborative communication that promotes positive and respectful relationships
 - fostering and supporting innovation within the team and broader Institute teams
 - excellence in practice driven by a focus on equity, diversity and inclusivity

Occupational Health & Safety:

- Eliminate, or otherwise reduce so far as practicable, the risks of injuries, diseases and ill health that arise as a result of Florey Institute activities through compliance with the Florey OH&S policy and procedure
- Continually incorporate and support improvement of the management of OH&S practices for Florey related activities
- Create and promote a positive and equitable workplace through awareness of issues that impact on health and wellbeing

Skills/Qualifications:

Essential

- Completed relevant course in animal care, Diploma of Animal technology or equivalent
- High level of animal husbandry skills, thorough understanding of IVC technology.
- Ability to work as part of a team and independently as required.
- Demonstrated ability to work effectively with only minimal supervision.
- Excellent data management skills.
- Attention to detail with good observation skills
- Excellent time management and meeting preparation skills

Competent in Husbandry skills:

- General Animal Husbandry

		○ Sexing, Identification, Weaning, Pregnancy Detection ○ Mating, Timed mating, Cohort Mating ○ Monitoring for animal welfare ○ Detection of illness or abnormalities ○ Understanding of mendelian genetics ○ Ability to plan and execute breeding strategies to meet researcher requirements <u>Competent in Procedure skills:</u> ○ Blood sampling for Health testing ○ Identification Ear Notch and Toe Clip ○ Sampling for genotyping ear and tail ○ Rodent Restraint, General and Technical ○ Euthanasia - Co2, Cervical Dislocation, Guillotine of Neonates ○ Injections I.P and S.C
Experience/Knowledge: <u>Essential</u> • Previous experience in a Bio-resources facility, particularly, those with similar capacity to the FINMH • Skilled in rodent husbandry and through understanding of breeding strategies. • Previous experience working within an SPF environment. • Knowledge of Australian and Victorian animal welfare guidelines.		General Attributes: <u>Essential</u> • Effective communication, writing and organisational skills • Demonstrates initiative and able to use their previous experience to problem solve and work with minimal supervision. • Ability to understand and follow procedures and protocols. <u>Desirable</u> • A current Victorian Drivers Licence.
Employee Name:	Employee Signature:	Date: